

CSS Protocols for the Coronavirus

Take Preventative Measures

- Wash hands frequently and thoroughly (at least 20 seconds).
- Avoid touching your face, specifically eyes, nose, and mouth.
- Avoid shaking hands and unnecessary physical contact.
- Clean and disinfect frequently-touched objects.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, or cough or sneeze into your elbow.
- Get a flu shot if you have not already. (Being vaccinated against the flu virus can help cut down on confusion.)

Individuals and Staff with Symptoms

Individuals:

- They should stay home or be sent home.
- Call the nurse and follow the nurse's instructions on whether or not to seek medical care.
- Inform your Program Supervisor and Director and follow any additional instructions.
- If someone you support is suspected to have or is diagnosed with the Coronavirus, they may be hospitalized or instructed by medical professionals to stay home. If they are instructed to stay home while sick, we will provide additional instruction, preventative measures if needed at that time.

Staff:

- Inform your supervisor and your team and work with them to arrange coverage.
- Stay home. Remember, all staff accrue paid sick leave. Administrative staff may consider working remotely, in discussion with your supervisor.
- Seek medical care.
- Report any illness to your director.

